

Huntcliff Summit Residents Association
Minutes of Meeting
August 3, 2023

The meeting was called to order by president Rosemarie Hosbein.

There was a moment of silence in memory of Walter Weinberg.

Rosmarie read a quote from Eleanor Roosevelt: "Young people are accidents of history. Old people are works of art."

Ray Bowyer reported one correction in the minutes as distributed. The correction was the addition of the phrase "replacing Walter Weinberg" after the report of the election of Rosemarie as president. There were no other additions or corrections. The minutes were approved with that correction.

Lynn Adcock reported that the treasury balance is \$13,900.09. The goal for the employee appreciation fund is \$75,000 by December 7. Any donations after that date will be rolled over to the next year. She reminded us the suggested donation is \$1.50 per person per day. The fund is distributed to all hourly staff. The current formula is based on hours worked.

Rosemarie gave the president's report:

- In response to the motion approved at the June meeting, we devised a formula to increase the payout to team members based on their years of service. For review, the payout in the past has been that all team members who were full time and worked all year were given a fixed amount. Team members who were part time and/or worked only part of the year received a reduced gift based on the hours worked. The formula we established modified this payout to provide a bonus of 10% to all team members with five years or more of service. Team members also receive an increment as part of their compensation on each five-year anniversary.
- We created a mission statement for the officers. It will be attached to the minutes of this meeting. (She read the mission statement).
- We requested of Lisa Schilling, and she agreed, to use a larger font for the medical information forms.
- We requested of Lisa Schilling that she enforce the policy in the policy handbook forbidding bird feeders on balconies. She agreed to do this as requested.
- Progress is being made on improving the appearance of the rose garden. A team of residents is working on this. A new sign is planned, replacing the sign that is showing its age.
- A page has been added to the resident's web site showing the current week's menu. Other improvements are planned.

Marcia Swanson reported on new residents:

- Barbara Witte moved here from Marietta. She was an administrative assistant for Avon, and worked for an electronic company based in England. Her father was career Navy, so

she attended 11 schools before graduating from high school. She has a daughter-in-law and two grandchildren. She likes travel, gardening, outdoor activities, walking and reading.

- Erwin and Carol Barrington moved here from Lincolnwood, a suburb of Chicago, Illinois. They have three children and six grandchildren. Erwin was a periodontist and college professor. Carol was a speech therapist and worked in retail sales. Their interests are photography, computers, and reading. He is already working in our rose garden.
- Marcia Rosenberg moved here from Sandy Springs. She has three daughters and five grandchildren. She was a speech therapist and travel agent. Her interests are scrapbooking, photography, and people.

Winsome Barrow reported for the food committee. She announced that we have a new hostess in training, who needs help with our names when we check in. Winsome reminded us to leave promptly when we are through with our meals, so the table can be prepared for someone waiting. She reminded us that delivery and takeout orders should be placed between 1:00 and 3:30 p.m. Monday through Saturday, and between 10:00 and 10:30 a.m. for Sunday brunch. She reminded us the kitchen telephone number is 770-552-3012. Her written report is attached.

Judith Boulton reported for the library committee. She was pleased with the response to the request for magazines. Library users have been taking advantage of the availability of magazines. If a resident wants to take a magazine home and keep it, that is fine.

Julian Yudelton reported for the garden committee. New resident Erwin Barrington has been helping already in keeping the rose garden looking good. Weed killer has been procured, and is being put to good use. Several garden beds are available, in case anyone would like to be assigned one. The greenhouse is being cleaned up.

Doreen Jacobs reported for the activities committee. She is desirous of having more outreach projects, such as food drives and book-bags for students who need them. The projects just need a leader and some willing workers. Anyone interested should contact her. She is reaching out to the unofficial activities committee.

Marvin Fellner reported for the men's club. They plan to have a program by a ranger from the Chattahoochee River National Park, and another program by our congressperson, Rich McCormick. Everyone is welcome.

Dawn Hamer reported for the book club. It meets next Thursday, and new members are welcome. Watch for the notice in the elevator for time and place.

Dawn also reported for the Huntcliff Summit Singers. They are beginning rehearsals for their next show, and welcome new members. Contact Dawn if you are interested.

There was no old business or new business.

The following comments and suggestions were made:

- Evelyn Hahn reminded all pet owners to clean up after their pets. We want the property to look good for ourselves and for visitors.
- There was a reminder that the card shop is open every Monday, Wednesday, and Friday.
- Everyone should remember to cover coughs and sneezes.
- Evie Childers reminded everyone that she welcomes everyone to the art activities she organizes. Please arrive on time.
- Dawn Hamer expressed concern at the increase in the recommended contribution to the employee appreciation fund.

Lisa Schilling gave the following report:

Since our last meeting we have welcomed Steve Davis as Executive Chef, Blondy DePosada as Director of Facilities, Khadija Essoufi, Sonia Hernandez, and Joi Spencer all to our housekeeping department, and Tae Jackson, Dayna Ludy, Yanik Nelson, Leslie Segura, and Candace Butts to our dining services department. If you see these folks around the community, please help welcome them to Huntcliff.

Many of you have asked for updates on Bob Brenner. Bob remains out on medical leave. He recently completed his third round of chemotherapy, and based on his last MRI, his team of doctors at Duke reported that the cancer has receded a bit so that was good news. Please continue to keep him and his family in your prayers.

The pop-up storms over the past several weeks have brought down five trees and some large branches. Other than losing the trees, we did not sustain any damage to property or injury to people.

The dining room draperies have been removed.

The dining room, dining room lobby, and bar area will receive new carpet and flooring beginning Monday, Aug 7th. This project is expected to take 3-4 weeks so bear with us. It will be loud at times and we will have to close down certain areas at times, however you will have access to happy hour and meals. Locations and traffic flow will change during this time so please do not cross over into areas that are blocked off – this is for your safety. We will be doing all the hardwood flooring first and then the carpet in the bar and veranda and work our way across. The bar will be moved to the Essex room. I will do my best to keep you informed of the progress and any changes to our routine.

Later this year our first-floor lobby and the bar area will be getting a refresh with new furniture and finishes being delivered.

The handrails along the walkway will be repainted within the next 2 weeks to give them a fresher look. We will notify you when this will happen – all based on the weather.

Over the past few months, we have a few cases of covid-19. We continue to follow the regular infection control policies when someone is exposed: five days of quarantine beginning with exposure, and/or 24 hours absence of symptoms. We do our best to contact anyone with a

known exposure. If you are exposed, we strongly encourage you to wear a mask in public areas and while entering and leaving the dining room. We also ask that you inform anyone you are dining with or playing cards etc. that you have been exposed. Remember to wash your hands often.

We are working with CVS to schedule an on-site flu shot clinic. If you are interested in getting a flu shot here please let us know so we can determine if we need one day or two. We will need to coordinate with CVS so more information will be coming.

Jessica has been working very hard to get everyone set up for the daily check-in by pushing the “checkmark” on the pull chord device. She was overly ambitious in her goal to have this already completed but she is very close to completing everyone’s set-up. Once this is complete, we will provide notification on how you can check in without calling in or us calling you. Even once this is initiated, you can still call if that better suits your comfort level. A notice will be placed in your cubby. The target now is to start August 21.

The resident service guide is being reissued to bring it up to date.

If you purchase new furniture, we are happy to assist you in finding a charitable organization or a junk removal company; however, we cannot remove or dispose of your furniture. Furniture cannot be left out in the hallway as this is a fire code violation.

Please do not give your fob to anyone to use. The fobs are programmed to your name and you should be the only one using them. Do not give them to family members or caregivers. If you lose your fob – let us know.

We get deliveries at all hours of the day and night. If a package comes between 10:00 p.m. and 8:00 a.m., we will not notify you until after 9:00 a.m. – unless you notify us that it is an important delivery and you want to be called.

This month we celebrate the dog days of summer! We love our dogs and we want our dogs to love everyone. All dog owners need to walk their dogs out back and clean up after them! If it’s raining or dark, you may walk your dog out front and remain under the porchway; however, you still need to clean up after your dog. If for some reason your dog has an accident inside the building, cleaning supplies are available at the front desk.

We were pleased to hear back in May that for the second year in a row, we received the US News and World Report, Best Senior Living distinction. In an effort to continue to better serve you we would like your ongoing feedback. This can be done by a google review (a QR code or link is posted by the mailboxes) or by completing your annual survey that is emailed to you on the anniversary of your residency. I know there have been some glitches with this and I am working through them. Each month I will receive an email of who received a survey and I will be reaching out to you to help you find it in your email as they sometimes may be in your spam or junk mail.

Lastly, I want to say thank you to the board members who dedicate a great deal of time helping me understand more of what you need and want here at Huntcliff.

The following information was provided in response to questions:

- Team members get an award from the corporation on five-year increments--\$1000 at five years, \$1500 at ten years, and increasing amounts for later years.
- Hair nets are required for food preparation staff, but not for servers.
- We are getting signs to remind non-residents that Huntcliff Summit is private property, and should not be trespassed. Lisa asked the manager of the adjacent building to issue a reminder that people from that building should not walk on our property.
- We are considering changes to the putting green, but no decision has been made. Suggestions are welcome.
- The new point-of-sale system in the dining room is being delayed because of difficulty in loading different menus every day.
- We plan to pressure-wash the whole building, including windows, in the fall. Residents will be told, so they can protect their plants on balconies.
- We are getting a new machine to use to clean public restroom floors.
- We are consulting with CVS on COVID boosters, but there is no new information.

The meeting was adjourned.

Respectfully submitted,

Ray Bowyer, secretary