



Huntcliff Summit Residents Association  
General Meeting  
December 7, 2023  
Minutes

The meeting was called to order by president Rosemarie Hosbein.

Ray Bowyer reported the following two corrections to the October minutes:

- The treasurer reported that the recommendation is \$1.50 per person per day, not per year.
- The name of the singing group is Summit Singers, not Huntcliff Singers.

The minutes were approved as corrected.

Lynn Adcock reported that the employee appreciation fund balance is \$76,467.09. This is very close to the target. We have ten more employees this year than last year.

Rosemarie gave the following president's report:

- Life is not a dress rehearsal—this is it. Let's have thankfulness, happiness, and forgiveness.
- She meets personally with Lisa Schilling, and the entire officer group meets regularly with Lisa.
- Remember that meal chits for unused dining-room meals can be used for future meals by the resident, but not by guests. Guest meals must be paid by a cash charge to your rental account.
- The amount of the credit when a resident is absent eight days or more continually is under review.
- The provision to report our presence each day directly, instead of using a telephone call, is still under development.
- Staff is working on making the popcorn machine available again.
- Staff is investigating having pretzels available in the bar during happy hour.
- Residents who have concerns are welcome to discuss the concerns with any officer, who will see that the concern is resolved.

Marcia Swanson reported on the following new residents:

- Sharon Napshin moved here from Sarasota, Florida, and prior to that lived in Chicago, Illinois. She has two children, two grandchildren, and one great-grandchild. She worked

as a school teacher and as a middle school media teacher. She holds a Master's Degree in education. She is interested in nature.

- Don and Jane Radman moved here from Cumming, Georgia, and prior to that lived in Cleveland, Ohio. They have three children, eight grandchildren, and one great-grandchild. Don worked as an attorney, CPA, and college professor. Jane worked as a special education teacher.
- Roz Reiss moved here from Roswell, Georgia. She has two children and seven grandchildren. She worked as a curriculum developer and instructor for children with special needs. Her interests are theater, classical music, opera, ballet, sewing, floral arranging, photography, nature, hiking, and cooking. A special memory is attending a Girl Scout Roundup.
- Cliff Fallon moved here from Idaho. He has two children and four grandchildren. He worked as a radar-navigator in the United States Air Force, and as a college instructor in Electrical Engineering. His special memory is retirement.
- Don and Jane Radman moved here from Cumming, Georgia, and previously lived in Cleveland, Ohio. They have three children, eight grandchildren, and one great-grandchild. His occupation was attorney, CPA and professor, and her occupation was special education teacher. Their hobbies and interests are sports, knitting, and calligraphy.
- Bill and Evelyn Kratzenberg moved here from Dawsonville, Georgia. They have two children, eight grandchildren, and four great-grandchildren. He owned a bowling alley. Their hobbies and interests are travel, bridge, other card games, reading, and gardening.
- Sue Bollinger moved here from Woodstock, Georgia, and prior to that lived in New Mexico. She worked as a social worker. Her hobbies and interests are gardening, art, reading, and cooking. Her dog's name is Oreo.

Winsome Barrow reported for the food committee. She introduced the other committee members: Peter Caldwell, Helene Camp, Nancy Harvey, Clare Hoffman, Sara-Davis Merriman, and Hal Parker. The committee meets on the second Tuesday of each month. Residents who have likes or dislikes should put them in writing, sign their name, and put them in the committee box in the mailbox area. Remember that residents can make up missed meals in the same month, but missed meals cannot be used for guests. Remember to look at the menu right away, so you can order promptly when the server gets to you. You can order extra gravy or less gravy. You can order a roll. It's all right to have a bowl of soup for your entrée. Reservations for guests must be made the day before. Please avoid crowding the area around the hostess desk. Her written report is attached.

Judith Boullt reported for the library committee. They appreciate recent donations of current books.

Julian Yudelson reported for the garden/greenhouse committee. The greenhouse is near capacity, and is working well. There is still potting soil for those who need it. He appreciates that residents are marking their plants with name and apartment number. Wilma Asreal has some plants available for adoption. Russ Gentry has done a nice job of planting lots of daffodils, that will brighten our world in the spring. Julian would like to plan a garden work day, in which friends and family would be invited to improve our gardens. His written report is attached.

Doreen Jacobs reported for the activities committee. She appreciates the holiday decorations that have been put in place.

Dawn Hamer reported for the book club. The book club will meet again January 11. The book is Hello Beautiful by Ann Napolitano.

Wilma Asrael reported on the art show. Nancy Halliwell had asked some of our neighbors to participate, with great results. Some wonderful art work was submitted, and many pieces were bought. The amount of \$1500.00 was raised, which will be used for cultural programs. She expressed appreciation to all who contributed works and all who helped at the show or visited.

There was no old business or new business.

It was announced that a grief support group has recently started. Those attending are finding it very helpful.

Margie Bowyer reported that the Wednesday afternoon Bible Study has been canceled, because the study leader had a change in work assignment that makes it impossible for her to continue.

It was announced there will be a new Bible Study every Tuesday starting January 9 at 2:00, sponsored by Dunwoody United Methodist Church.

Lisa Schilling gave the following report:

Welcoming new team members: since our last meeting we have welcomed Tamia Bolden, Jeffrey Roberts, and Ari Souvenance to our Dining Services Department. We have welcomed Tiana Odum back to our Housekeeping Department, Rougi Sall to our Front Desk team and Kathi Pierson to our Sales department. If you see these folks around the community, please help welcome them to Huntcliff. Also, many of you have asked for updates on Bob Brenner. Bob remains out on medical leave. He will come in from time to time and spend some time here. He continues to receive care from his medical team at Duke and Emory and his cancer is considered “stable”. Please continue to keep him and his family in your prayers.

Our Areas of Focus:

At this point, we have no active cases of Covid in the building. As this is cold and flu season, please remember, hand washing is always your best line of defense against these diseases. If you are not feeling well, please refrain from attending activities or coming to the dining room. Also, please do not use the cloth napkins to wipe your nose or to sneeze into. We will have tissue boxes in and around the dining room and bar area for you to use or please bring some with you. We are making regular rounds to check hand sanitizing stations and soap in the common area restrooms.

We are also conducting nightly rounds with our sanitizing machine to hit high touch areas – trash room doors, elevator buttons, etc.

We completed the dining room and bar area flooring project, and we were scheduled for a refresh of the first floor lobby and bar area. This did not include flooring for the first-floor lobby – which is in need of replacing so instead of replacing furniture that won’t match the flooring, we

are going to do everything at once so it will have a better presentation. This will now take place in the spring, as the flooring has been ordered.

Our Point of Sale system for order taking in the dining has been put on pause but is a goal for 2024. An upgrade to the software needs to be completed in order for us to have the ability to offer an expanded selection of menu items.

Our daily check-in system is just about ready to go! We had to run an upgrade on the system and now we will begin a trial/test period from December 18 to 21 to make sure all systems are working. Next week you will be receiving a detailed memo on the process. **It's VERY important for you to read and follow the steps on the memo.** This will be a new process so it will take some time to create a new habit. We hope all goes well with the trial period and we will be set to go after the first of the year.

In 2024 Sandy Springs is changing its requirements for our license. In years past, they have required 20% of our apartments to be inspected by a city-approved inspector. Starting in 2024, they require 100% of the apartments to be inspected. We will keep you posted on dates once it is confirmed. Also, we will be checking all apartment doors as they must be self-closing.

We have secured a date for a power wash of the building. This will be completed in phases. We will begin with the front-facing portion of the building on January 10<sup>th</sup>. During this time, all front-facing apartments will have to remove all items from their balcony – we will be able to assist you. We anticipate this phase to last 2-3 days as they will wash/rinse and then do a final cleaning of the windows. We will keep you updated as it gets closer and, of course, pray for good weather!

A few areas for our Dining Services Department: if you are an early diner, please be mindful that others are waiting to enjoy their meal so as you finish your dessert, please leave the table so we can welcome the next group of residents. At the last meeting it was suggested to offer coffee in the bar area. We did that for 2 weeks and found that each evening we would pour out full carafes of coffee as no one was taking that offer. Please remember not to crowd the area in front of the hostess desk—conduct your business, then move to another area to relax and visit with your friends.

We continue to work on improving our Sunday brunch and hope to expand the frequency as we enter the New Year. As a reminder, there are no to-go boxes or “bring your own container” to the brunch. Enjoy all you like while in the dining room, but nothing is to be taken from the dining room.

Sunday snack is at 4:00 each Sunday. We started this several years ago as a social event. We wanted to encourage people to come together and enjoy some time and fellowship. Since the pandemic, it has become more of a “grab and go”. We encourage you to come up and enjoy the snack and conversation in the bar or veranda area. We have had several people come and pick up for their neighbors, and then their neighbors also come to pick up for themselves, which has caused us to run out at times. If you are picking up for a fellow resident, please come around 4:30 so it allows those who are making the effort to come up for themselves to be sure to get a snack.

This month is an extremely busy month--we love to celebrate everything! PLEASE take some extra time to review the calendar and join in the many holiday festivities. If it requires an RSVP, please RSVP to the contact provided by the deadline provided. This is important as we want to know how many we are preparing for and prepare enough for all to enjoy. This year New Years Eve falls on a Sunday, so we will offer a limited/light lunch that day and then offer a nice dinner for the New Years Eve celebration.

If you are leaving for the holidays, please make sure you check out with the front desk – travel safely and enjoy time with family and friends.

We hope everyone enjoys this holiday season!

The following information was provided in response to questions:

- The emergency call device can be lowered if you have trouble reaching it. Please call the front desk.
- The doors will automatically close and latch, but not lock. The key is required to lock the door.
- When the new system is in operation, please push the button by noon each day.
- We aren't considering using an app to check in, because of the state of our wi-fi network.
- We will probably put a sweep on the bottom of doors that have a gap there.
- Yes, there will be dancing on New Years Eve.
- If you use a motorized wheel chair, please keep in mind that it uses a lot of room, so please be extra careful to avoid crowding the desk.
- Staff is working on plans for the walls in the dining room. The plan will probably be for painted walls, instead of fresh wall-paper.
- Consideration is being given to some drapery material across the top of the windows. We probably won't have full draperies again for esthetic reasons, even though we realize full draperies would aid the acoustics.
- We have a carpet cleaning company lined up to start cleaning the hallways.
- Lisa is aware of someone falling in the dining room. The practice is to always call for paramedics when someone falls. The person has some option on being transported or not, and where, but there is no option to not call. We usually don't put up a visual barrier, because time is so important.

The meeting was adjourned.

Respectfully submitted,

Ray Bowyer, Secretary

# 1. FOOD COMMITTEE REPORT TO RESIDENTS ASSOCIATION DECEMBER 7, 2023

The Food Committee meets on the second Tuesday of each month and residents are asked to submit their kudos, the not so good and their requests before the meeting so that they can be addressed. The report is then given at the Food Forum on the last Tuesday of the month.

## REMINDERS:

- If you missed dinner or brunch, you may make up for it by having lunch, or use it for a visitor, but it must be in the month. Please check with the hostess before the end of each month to know how many credits you have.
- When ordering your dinner you may request:
  - (a) More or less gravy or gravy on the side. (if possible)
  - (b) A roll
  - (c) Large bowl of soup instead of your entree
  - (d) Condiments.

## PICKUP OR DELIVERY

### Monday – Saturday

Call the kitchen or drop off your request between ~~10:00-10:30~~ <sup>11:00-11:30</sup> and your dinner will be delivered around 4:15 or ready for pickup in the bar around 4:00 Requests submitted or calling later may result in meal being delivered around 6:45 p.m

### Sunday Brunch:

Call the kitchen or drop off request between 10:00--10:30 and your meal will be delivered or ready for pickup in the bar at around 11:00. Calling later will result in your meal being ready after 1:45

### Lunch:

Call the kitchen or drop off request between 11:30 - 12:00

PLEASE NOTE: Residents may also fill out your selections for the entire week, write your apartment number also write whether pickup or delivery for each day and leave the menu on the hostess stand.

The kitchen # 770- 552-3012.

PLEASE REMEMBER TO MAKE RESEVERSTIONS FOR YOUR GUEST NO LATER THAN THE DAY BEFORE.

HSRA Gardening committee 12-7-2023

TO: Rosemarie Hosbein, President HSRA  
From: Julian Yudelson, Chair  
Sub: Huntcliff Garden and Green House Committee report  
Dec. 7, 2023

The Green House is working at full capacity. Heat is on and we have gotten through the first frosts with no loss. There is still potting soil and pots for re-potting your winter plants.  
Check out the Green House to see what Wilma has currently available for adoption.

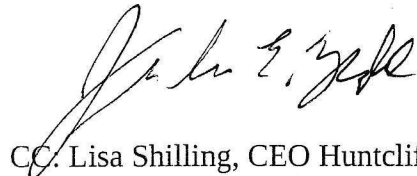
The rose garden has gone to bed under the care of Erwin Barrington, Nancy Halliwell, and Margaret Johnson.

Dozens of daffodils have been planted in the rose bed and garden bed with the help of Russ Gentry.

Several residents have conveyed the perceived lack of care in the garden beds.

I again propose that the Resident's association in conjunction with Activities, plan a family work day so residents can ask their local children and grandchildren to put in a work day to clean up the areas that do not meet their standards and donate plants from their yards and gardens.

Julian Yudelson, Chair



CC: Lisa Shilling, CEO Huntcliff Summit  
CC: Frankie (Grove) Mohammed

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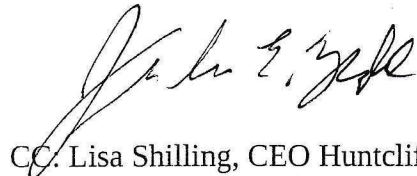
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